

WEXFORD COUNTY BOARD OF COMMISSIONERS

Regular Meeting * Wednesday, August 05, 2015

Meeting called to order at 5:30 p.m. by Chairman Gideon Mitchell.

Roll call: Present – Commissioners Michael MacCready, Leslie Housler, Robert Hilty, Mark Howie, Gideon Mitchell, Julie Theobald, Gary Taylor, and John Fuscone; Absent – Commissioner Bill Goodwill;

Pledge of Allegiance.

Additions/Deletions to the Agenda

1. Appointment to the Northern Lake Community Mental Health
2. Closed Session to Discuss a Written Legal Opinion

Approval of the Agenda

MOTION by Comm Housler, seconded by Comm Howie to approve the agenda, as amended.

All in favor.

Employee Recognition

1. 10-year Service Award, Christine Wright, Sheriff's Department
A 10 year Service Award was presented to Christine Wright for her work and dedication to Wexford County over the past 10 years. Ms. Wright was not present to accept the award, but it will be delivered to her.

Presentations and Reports – None

Public Comments - None

Consent Agenda

1. Approval of the July 9, 2015, Special Meeting Minutes
2. Approval of the July 15, 2015, Regular Meeting Minutes
3. Approval of the July 17, 2015, Special Meeting Minutes
4. Approval to Remove a Housing Council Member
5. Approval of Appointment to the Housing Council

MOTION by Comm Taylor, seconded by Comm Housler to approve the Consent Agenda, as presented.

All in favor.

Agenda Items

1. RFP for Health Insurance Benefits

MOTION by Comm Taylor, seconded by Comm Fuscone to approve the RFP for Health Insurance Benefits, as presented.

Roll call: Motion approved unanimously.

2. 2016 Draft Budget Calendar
MOTION by Comm Taylor, seconded by Comm Housler to approve the 2016 Budget Calendar, as presented.

All in favor.

3. Request for Payment – Pete’s Contracting
MOTION by Comm Howie, seconded by Comm Fuscone to approve a payment in the amount of \$15,000 using account number 590.000.932.00 to Peter’s Contracting for services completed for the North Lake Mitchell Drive Force Main Relocation, as presented.

Roll call: Motion approved unanimously.

4. Property Appraiser Position Description Update
MOTION by Comm Taylor, seconded by Comm MacCready to approve the revised Property Appraiser position description, as presented.

Joe Porterfield, Equalization Director, was present to explain some of the changes he is asking for. Property appraisers are hard to fill and the suggested changes may help in the process.

All in favor.

5. Hazardous Mitigation Plan
MOTION by Comm Theobald, seconded by Comm Taylor to approve Resolution 15-17, Wexford County Hazard Mitigation Plan Adoption Resolution, as presented.

Sarah Benson, Emergency Management Director, was present and explained that it was important to have this resolution in place in order to receive FEMA grants and Home Land Security funds.

Roll call: Motion approved unanimously.

6. FOC Security

MOTION by Comm Taylor, seconded by Comm Theobald to approve the Friend of the Court to contract for a Warrant Officer, as presented.

Sally Randall, Friend of the Court, explained the need for this officer. She has \$15,000 in her budget to go towards paying this person. She would like the Officer in their building 10 days a month when they are having referee hearings. The Officer will also be used to serve warrants. The State will pay 67% towards this expense.

Undersheriff Taylor was present to say this person would be MCOLS certified. A commissioner spoke up to express the importance of this position at the Friend of the Court.

Roll call: Motion approved unanimously.

7. Budget Amendment(s)

8/5/2015

**Wexford County Board of Commissioners
 Amendments to the 2015 Budget**

Adj #	Acct	Acct Description	Revenue	Expense
20150801	101.172.702.01	Elected - Appointed		(5,000) (a)
	101.290.802.00	Computer Services		5,000
	Anti-virus software cost was higher than anticipated.			
20150802	225.000.699.00	Appropriated Fund Balance	1,500	(b)
	225.000.962.04	Pet Spay Education		1,500
	To cover a portion of the cost to spay/neuter animals adopted			

MOTION by Comm Taylor, seconded by Comm Fuscone to approve the budget amendments dated 08/05/2015, as presented.

Roll call: Motion approved unanimously.

8. Committee of the Whole – Jail Project Update – None

9. Appointment to the Northern Lake Community Mental Health

MOTION by Comm Taylor, seconded by Comm Housler to appoint Comm Mitchell to the Northern Lake Community Mental Health Board.

All in favor.

10. Closed Session to Discuss Written Legal Opinion

MOTION by Comm Howie, seconded by Comm Fuscone to enter into closed session for the purpose of considering written legal opinion pursuant to Section 8 of the Open Meetings Act, Act 267, P.A. 1976, as amended, being MCL 15.268 Sec. 8(h).

Roll call: Motion approved unanimously.

MOTION by Comm Housler, seconded by Comm Taylor to resume open session of the Board of Commissioners Meeting and to accept the Minutes of the Closed Session as orally read by the Clerk.

All in favor.

MOTION by Comm Fuscone, seconded by Comm Howie to prohibit the use of the building and surrounding area of the building commonly referred to as the Octagon Building located on Wexford County fairground's property until further notice. The Wexford County Building Inspector is instructed to post said building.

Ted Meyer, Chairperson of the Fair Board, questioned what was going to happen with the structure. He was informed that more information needs to be gathered before any decisions are made.

Roll call: Motion approved unanimously.

Administrator's Report

Board members were updated on the roof problems at the Civic Center. About ¼ of the roof is exposed due to some bad weather over the weekend. Adam Kerr, Maintenance Director, has been in contact with someone to do a temporary fix. Our liability carrier, MMRMA, has been informed.

Also, the Board learned of a recent lawsuit filed against the County. That too has been turned over to MMRMA for assigned counsel to handle. The County has received a copy of the answer filed in the matter. Dr. Wreford will also be covered as the County's Medical Examiner by our liability carrier.

Correspondence

1. American Waste Letter to Isabella County
2. Letter from Commissioner MacCready
3. The Airport Authority

They have requested the replacement of the County's liaison. Chair Mitchell appointed Comm Fuscone

4. Letter from United States Senator Stabenow
5. Cash/Investment Report from Treasurer Stanton

Public Comments

Ted Meyer, Chairperson of the Fair Board, would like copies of the paperwork dealing with the octagon building at the fairgrounds.

Liaison Reports

Board Comment

Comm Fuscone explained that the Board supports the building and is not looking to remove it. The Board just needs more information.

Comm Housler was glad to see some protection being placed at the Lake Street building for the Friend of the Court.

Comm Howie touched on the roof at the Civic Center and the Octagon building.

Comm Mitchell stated it was his intention to keep the Octagon building for another 106 years; however, it may have to be moved.

Comm Theobald would like more investigation done into the Building Inspector matter.

Chairman's Comments - None

Adjourn

**MOTION by Comm Taylor, seconded by Comm Fuscone to adjourn
at 6:25 p.m.
All in favor.**

Gideon Mitchell, Chairperson

Elaine L. Richardson, County Clerk